

The Corporation of the United Counties of Prescott and Russell have developed the following application to be used in the evaluation of requests for access to the Geographic Information System (GIS) À La Carte MapGuide system. Use of information contained on the À La Carte system is governed by Section 53 of the *Assessment Act* and Sections 31, 32 and 33 of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*.

Specifically, Section 32(d) of the *MFIPPA Act* provides that information may only be disclosed to employees of a municipality where the information is needed for the performance of that employee's duties, and where disclosure is necessary and proper in the discharge of the municipality's functions. Section 53 of the *Assessment Act*, clearly states that the assessment information is being made available to the municipality for planning purposes only, and may not be released in any form to anyone at any charge, including free of charge.

For the purposes of this application, "**planning purposes**" encompasses the act of developing fiscal and/or operational strategies, tactics or projections, and establishing goals, tasks and timelines to meet specified objectives.

Please return this completed Request Form by fax to 613-675-1007. The original should be sent to us via post. Your request will be assessed and we will notify you once a decision has been made.

Contact		Date of Request:	
		Name	Job Title
Company Name			
Department			
Address	City	Province	Postal Code
Telephone ()		Fax ()	
E-mail			

Purpose of the Access:

Please describe why you require access to The United Counties of Prescott and Russell À la Carte applications

What are the goals or objectives of accessing the system (e.g. cost benefit analysis, social or administrative need as it related to the program areas mandate):

What personal information will be accessed through the Municipal Connect System (e.g. roll number, address, name)? Why is this information required?

Disclaimer

The materials found on the website are made available as a public service. **Maps and data are to be used for reference purposes only.** The data contained on the County Geographic Information System (GIS) website are subject to constant change. The United Counties of Prescott and Russell, its agents, consultants, contractors, or employees collectively referred to as "the County" provide this data and information **AS IS** without warranty of any kind, implied or express, as to the information being accurate or complete. The Map information is believed to be accurate but accuracy is not guaranteed. With knowledge of the foregoing, by proceeding to use the County's GIS website, each visitor to the website agrees to waive, release and indemnify the County, its agents, consultants, contractors or employees from any and all claims, actions, or causes of action for damages or injury to persons or property arising from the use or inability to use The United County's GIS.

I, the undersigned, have read and understand the above text. I also understand that the information contained on the website is sensitive and, as such, I will not share my username and password with anyone, nor transmit any of the data a third party.

I hereby consent to the use, disclosure and retention of the information contained in The Corporation of the United Counties of Prescott and Russell À La Carte application request form by The Corporation of the United Counties of Prescott and Russell, its agents and servants.

Signature	Date
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Print Name

Please note that your username and password allows the Corporation of the United Counties of Prescott and Russell to keep record of your work within the À la Carte MapGuide system.

In Office Use Only

approved by the Director of Planning
 _____ Initials